

### CHECKLIST FOR TENDER DOCUMENT

S. No	Checklist	Tick (Yes/No)
1	Whether EMD, Cost of Tender Document as mentioned above in the shape of Demand draft/ Banker Cheque in favor of Registrar, DAV University, payable at Jalandhar has been attached? If yes, DD/B.C No. _____ dated _____ and _____ name of the Bank DD/B.C No. _____ dated _____ and _____ name of the Bank	Yes/No
2	Have you put the all the documents in envelope and named “ <b>Tender for .....</b> ”	Yes/No
3	Have you sealed the envelopes Properly.	Yes/No
4	Have you signed the terms and conditions.	Yes/No
5	Have you mentioned your address on the envelope.	Yes/No
6	Have you written the following address on the envelope:  <p style="text-align: center;"><b>Registrar, DAV University, Sarmastpur, Jalandhar - Pathankot National Highway (NH 44) Jalandhar - 144 012 (Punjab)</b></p>	Yes/No
7	Have you submitted the required documents/certificates.	Yes/No

**Signature of Bidder**