

Terms & Conditions for Lift Suppliers

Tender must be received in the office of the Registrar in person or through post at the follow address, latest by March 8th, 2017 up to 5.00 p.m. Tenders received later than this date shall not be considered, irrespective of the reasons for delay.

Registrar,
D.A.V. University,
Jalandhar-Pathankot National Highway (NH-44),
Sarmastpur, Jalandhar -144 012, Punjab, India.

Please submit the Tender in two separate envelops contains the following:

- First envelop should contain the technical specifications i.e. list of items along with the material specification, delivery and installation time, etc. **(Superscribe Technical Bid)**
 - Second envelop should contain the price. **(Superscribe Financial Bid)**
 - Put both the envelops (Technical + Financial Bids) in one envelop super-scribing 'Quotation for Lifts'
1. Proposal based on **Annexure I** along with terms & conditions is to be submitted along with non-refundable fee of Rs. 500/- (Five hundred only) in the form of demand draft in favour of 'Registrar, DAV University, Jalandhar', payable at Jalandhar.
 2. The costs of preparing the proposal for the contract, including visit/visits, shall be borne by your firm and are not reimbursable.
 3. The tender application should be neatly typed. The quoted rates should be without any over writing / erasure. Any over writing / erasure will render the Tender of the particular item invalid. The tenderer should attest all corrections by affixing his signatures and each page of the tender should be numbered and signed by the tenderer.
 4. The rates quoted should be per unit and should be F.O.R. the destination. Freight charges (if any) should be mentioned separately. However, the taxes, wherever applicable, should be shown separately at the prevailing rate. In the absence of such a stipulation, it will be presumed that the prices include all such charges and no claim for the same will be entertained. The University will not be liable to pay any other charges over and above the rates quoted.
 5. Quotations supported with manufacturer's authenticated price quotation along with the related literature, if any, must be properly sealed in envelop / cover and addressed to the REGISTRAR, DAV University, Sarmastpur, Jalandhar.
 6. Time for the Supply, Installation, Testing & Commissioning of required lifts is Two months FOR – DAV University, Jalandhar – Pathankot Highway, Village Sarmastpur, Jalandhar, Punjab.
 7. **Supply should strictly be in accordance to the given specifications. Further if you have the better technology to provide as compared to the specified then it can be mentioned in the "Technical Bid" and for any physical verification of the layout for the lifts you can visit the University.**
 8. Failure to supply within the stipulated time and / or failure to make goods and standard supply will make supplier to be black listed. For supply of goods after the stipulated period; a prior sanction of extension of the period by the competent authority is necessary. Otherwise the supply may be rejected without assigning any reason.
 9. Any increase in the rate during the course of supply shall not be accepted unless confirmed by this office.
 10. The incidental expenses such as; package, carriage, railway freight, forwarding and insurance etc. will be borne by the firm/ supplier.
 11. The proposed Payment Terms are- 10% will be paid in advance, 50% at the time of delivery, 20% after commissioning, 10% at the time of Handing over of Lifts and balance 10% will be hold as security amount for the warranty period.
 12. Guarantee / warranty period should be clearly mentioned.
 13. Free service after sales should be ensured during warranty period.
 14. Maximum rebate / discount to the Educational Institution, if any, may be mentioned.
 15. Quotations must reach in the Office of the under signed on or before the deadline specified.
 16. DAV University reserves the right to reject any / all the tenders without assigning any reason whatsoever.
 17. Companies/Manufacturers applying directly will be preferred.
 18. University will not be responsible for any postal delays.
 19. Submission by way of e-mail is not acceptable.
 20. The tenderers have to certify that these terms and conditions are acceptable to them.
- The above terms & conditions are accepted.

Signature.....

Name.....

Designation.....

Company Seal.....